

Vacancy Announcement

Position: Counselor

Number of vacant positions: 1

BRAC James P Grant School of Public Health (JPGSPH) at BRAC University was established in 2004 as an educational and research institution focusing on the integral areas of teaching, research, and services. The goal of the school is not only to impart knowledge but also to act as a center of excellence in knowledge creation through research and training that connects with practice.

BRAC JPGSPH desires to empower and encourage the students of ‘Diploma in Midwifery’ to develop their confidence and skills and make use of them in taking important decisions throughout their life. Counselor (female) will support creating an environment that fosters personal growth and physiological wellbeing of the students through direct counseling, need-based education etc. and will contribute to the development of the student’s academic, behavioural and social growth. She will provide special support to the students to prevent and also during psychological crisis.

Key responsibilities:

The main responsibilities are as follows:

- Listen to students’ concerns about academic, emotional, or social problems and refer to concern persons and or institutions and help the students to resolve the issues raised by the students and offer empathy and support
- Investigate and report immediately for any incident or allegation/ concerns of students. Advising the students on their personal problems and helps them to resolve it
- As focal person for hotline service, respond immediately and appropriately with confidentiality.
- Hold various sessions with the students to explore the problems that the students face and try to understand their troubles and advise them as required
- Attend the parents meeting at the Academic Sites and keep guardian/parents update about student’s behavioural and other problems
- Determine the actions need to be taken to support the students upon prior discussion with Head of Programme by maintaining confidentiality of all incidents reported and stored safely
- Implement and track progress of the guideline developed by MEP to remove barriers and create enabling environment and advancing the empowerment of the students and graduate midwives
- Conduct trainings on the gender policy for students, teaching staff and other management staff who are related with MEP activities
- Assist the Midwifery Education Team to review the module on psychology and to conduct related classes
- Assist the students for functioning of student welfare committee, electing students leaders, suggestion box management and addressing any issues related to student’s development and or leadership etc.
- Organize need based workshop/session for the students & staffs

Educational Qualification:

Master's degree (or higher) in Psychology/Clinical Psychology, /Counseling Psychology

Other requirements:

- 2-3 years of professional experience preferably as Counselor for adolescents & young adults
- Have extensive knowledge on physical, mental & social wellbeing of adolescent and young adults
- Excellent communication and relationship-building skills, and the ability to connect with people from a variety of backgrounds
- A non-judgmental outlook and willingness to work with all kinds/tiers of people

Workstation: Based in Dhaka.

Salary: As per JPGSPH policy

Contract Types and Duration:

The agreement is based on a contractual service arrangement but there is a potential for extension based on the availability of funds and performance.

How to apply: Interested candidates are advised to send an application with a complete CV to: **recruitment.sph@bracu.ac.bd** by **February 6, 2025**. Please mention in the subject line of your email: Counselor, Midwifery Education Programme

Only shortlisted candidates shall be invited for the interview. All tests & interviews will be held in Dhaka.

We are an equal opportunity employer and encourage applications from qualified women and minority candidates.

The Organization reserves the right to make an appointment at a grade lower than advertised. BRAC JPGSPH regrets to inform you that it is not liable to reply to all the submitted applications.